

AGENDA

Meeting: Pewsey Area Board
Place: Bouverie Hall, Pewsey
Date: Monday 3 July 2017
Time: 7.00 pm

Including the Parishes of Alton, Beechingstoke, Burbage, Buttermere, Charlton and Wilsford, Chirton and Connock, Easton, Grafton, Great Bedwyn, Ham, Little Bedwyn, Manningford, Marden, Milton Lilbourne, North Newnton, Patney, Pewsey, Rushall, Shalbourne, Stanton St Bernard, Upavon, Wilcot, Huish and Oare, Woodborough, Wootton Rivers

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:30pm .

Please direct any enquiries on this Agenda to Edmund Blick (Democratic Services Officer), direct line 01225 718059 or email edmund.blick@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Stuart Wheeler, Burbage and The Bedwyns
Cllr Paul Oatway QPM, Pewsey Vale
Cllr Jerry Kunkler, Pewsey

Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

	Items to be considered	Time
1	Welcome and Introductions	5 mins
2	Apologies for Absence	
3	Minutes To confirm the minutes of the meeting held on Monday 22 May 2017.	
4	Declarations of Interest To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
5	Chairman's Announcements (<i>Pages 5 - 12</i>) The Chairman will make the following announcements: <ul style="list-style-type: none"> 1. Draft Wiltshire Housing Site Allocations Plan – Advance notice of consultation 2. Big Pledge London Calling update 3. Proposed changes to the Connect2Wiltshire bus services in the Devizes and Pewsey area 	
6	Performance and Update from Pewsey Starlight Cheerdance Team	20 mins
7	Parish Steward Scheme (presentation and discussion with Adrian Hampton and Bill Parks) (<i>Pages 13 - 30</i>) A presentation on the parish steward scheme and discussion on local issues raised. Adrian Hampton – Head of Local Highways and Streetscene South Bill Parks – Head of Local Highways and Streetscene North	20 mins
8	Community Grant Review: Crofton Beam Engines Boiler Project	10 mins
9	Update on The Vale HWBC (Cllr Paul Oatway)	10 mins
10	Partner Updates (<i>Pages 31 - 46</i>) To receive any updates from partner organisations: <ul style="list-style-type: none"> • Healthwatch Wiltshire • NHS Wiltshire Clinical Commissioning Group • Older People’s Champion and Partnership for Older people (POPP) 	20 mins

	<ul style="list-style-type: none"> • Pewsey Community Area Partnership (PCAP) • Wiltshire Police • Dorset and Wiltshire Fire & Rescue • Pewsey Dementia Action Alliance • Others 	
11	Update on the LYN and Youth Grants (Cllr Jerry Kunkler) <i>(Pages 47 - 54)</i>	10 mins
12	Community Grants <i>(Pages 55 - 66)</i>	15 mins
	To consider the applications for funding listed below:	
	<ol style="list-style-type: none"> 1. Stanton St Bernard Village Hall- Purchase of 70 seater Marquee: £750 2. Shalbourne Village Hall Management Committee- Shalbourne Village Hall Maintenance and Improvement work: £5000 	
13	Health and Wellbeing Funding	10 mins
14	Spotlight on Parishes	10 mins
15	Update on CATG (Cllr Jerry Kunkler) <i>_(Pages 67 - 76)</i>	5 mins
16	Urgent items	5 mins
	Any other items of business which the Chairman agrees to consider as a matter of urgency.	
17	Future Meeting Dates and Close	
	The next meeting of the Pewsey Area Board is scheduled for Monday 11 September 2017, 7pm at Coronation Hall, East Grafton.	

Agenda Item 5

Chairman's Announcements

Subject:	Formal Consultation on the Draft Wiltshire Housing Site Allocations Plan
Contact Details:	Sophie Davies 01225 713429
	<p>Draft Wiltshire Housing Site Allocations Plan – Advance notice of consultation</p> <p>Wiltshire Council's Cabinet, on 20 June, approved the draft Wiltshire Housing Site Allocations Plan for consultation to commence in July.</p> <p>The draft Wiltshire Housing Site Allocations Plan, a formal Development Plan Document, has been prepared in accordance with the Wiltshire Core Strategy. It will allocate new sites for housing and amend, where necessary, settlement boundaries at the Principal Settlements of Salisbury and Trowbridge, Market Towns, Local Service Centres and Large Villages.</p> <p>Although the consultation will not start until Friday 14 July 2017 (and continue for 10 weeks) the Council are seeking to raise awareness through the Area Board network of the consultation period and drop in events being held as part of the consultation.</p> <p>The drop-in events will be open between 12 noon and 7pm as follows:</p> <p>Neeld Community & Art Centre, High Street, Chippenham SN15 3ER -Monday 17 July 2017</p> <p>Guildhall, Market Place, Salisbury SP1 1JH - Wednesday 19 July 2017</p> <p>Town Hall, St Johns Street, Devizes SN10 1BN - Monday 24 July 2017</p> <p>Atrium, County Hall, Trowbridge BA14 8JN - Wednesday 26 July 2017</p> <p>Officers from the Council will be available during the day to answer questions about the draft Plan and we would encourage people to attend to find out more about what the draft Plan proposes in their area.</p> <p>From the start of consultation on Friday 14 July, the draft Plan and the supporting evidence will be available during normal opening hours at the Council's main offices (Monkton Park, Chippenham; Bourne Hill, Salisbury; and County Hall, Trowbridge) and in all Wiltshire Council libraries. It will also be available on the Council's web site via this link:</p> <p>http://www.wiltshire.gov.uk/wiltshsgsiteallocationsplan</p> <p>Information about how to comment on the draft Plan will be circulated via the area board networks closer to this time.</p>

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Summary of proposed allocations in the draft Wiltshire Housing Site Allocations Plan

East Wiltshire Housing Market Area

Relationship to Community Area (CA)	Parish Area	Allocation Reference	Site Name	Approximate dwellings	SHLAA reference
Tidworth CA	Ludgershall	H1.1	Empress Way	270 ^[1]	553
Devizes CA	Market Lavington	H1.2	Underhill Nursery	50	2055/530
Devizes CA	Market Lavington	H1.3	Southcliffe	15	1089
Devizes CA	Market Lavington	H1.4	East of Lavington School	15	3443

^[1] This total includes 109 dwellings that already have planning permission

North and West Wiltshire Housing Market Area

Relationship to Community Area (CA)	Parish Area	Allocation Reference	Site Name	Approximate dwellings	SHLAA reference
Trowbridge CA	North Bradley / Trowbridge	H2.1	Elm Grove Farm	200	613
Trowbridge CA	North Bradley	H2.2	Land off the A363 at White Horse Business Park	150	298
Trowbridge CA	Hilperton / Trowbridge	H2.3	Elizabeth Way	205	297/263
Trowbridge CA	Trowbridge	H2.4	Church Lane	45	1021
Trowbridge CA	Trowbridge	H2.5	Upper Studley	20	3260
Trowbridge CA	Southwick	H2.6	Southwick Court	180	3565
Warminster CA	Warminster	H2.7	East of the Dene	100	603
Warminster CA	Warminster	H2.8	Bore Hill Farm	70	302/1032
Warminster CA	Warminster	H2.9	Boreham Road	30	304
Warminster CA	Chapmanslade	H2.10	Barthers Farm Nurseries	35	316
Chippenham CA	Hullavington	H2.11	The Street	50	690
Chippenham CA	Yatton Keynell	H2.12	East of Farrells Field	30	482
Malmesbury CA	Crudwell	H2.13	Ridgeway Farm	50 ^[2]	3233
Westbury CA	Bratton	H2.14	Court Orchard /	40	321

^[2] This total includes 10 dwellings that already have planning permission

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South Wiltshire Housing Market Area

Relationship to Community Area (CA)	Parish Area	Allocation Reference	Site Name	Approximate dwellings	SHLAA reference
Salisbury / Wilton CA	Netherhampton	H3.1	Netherhampton Road	640	S1028
Salisbury CA	Salisbury	H3.2	Land at Hilltop Way	10	S61
Salisbury / Wilton CA	Netherhampton	H3.3	North of Netherhampton Road	100	S1027
Salisbury CA	Salisbury	H3.4	Land at Rowbarrow	100	3272
Amesbury CA	Durrington	H3.5	Clover Lane	45 ^[3]	3154/S98
Amesbury CA	Durrington	H3.6	Land off Larkhill Road	15	3179

^[3] This total includes approximately 15 dwellings that already have planning permission

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Chairman's Announcements

Subject:	Proposed changes to the Connect2Wiltshire bus services in the Devizes and Pewsey area
Contact Details:	<u>survey</u>
	<p>In October 2016, Wiltshire Council agreed to make savings of £500k from its public transport budget, while maintaining 97% of the supported bus journeys across Wiltshire. These savings are being achieved by reviewing those bus services that have a subsidy per passenger trip of more than £3.50, which is the maximum permitted in the council's public transport policy. The existing Connect2 Wiltshire services in the Pewsey area exceed this maximum subsidy level, so are therefore part of this review. A bus service will remain, but it may operate less frequently than at present. Please let us know how you use the Connect2Wiltshire bus services and your views on the proposed timetables by completing the <u>survey</u>.</p>

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Parish Steward Scheme

As discussed and agreed at the Parish and Town Council Evening Meetings in May 2017, please find the details of the Parish Steward Scheme from now until April 2018, when the next review will commence. Also a number of agreed proposals, suggested by the town and parish councils, for dealing with discretionary works outside of the Parish steward Scheme.

Please find a presentation of the scheme which I trust you will find useful.

I hope you are all aware that on the 3rd October 2016 Wiltshire Council relaunched its Parish Steward Scheme. This followed the suspension of the service between 2013 and 2016 where a trial of a community team was undertaken. The reintroduction of the Parish Steward Scheme followed requests from town and parishes for its return.

The Parish Steward scheme delivers a special highway trained operative(s) to deliver small scale discretionary local highway priority works to town and parishes. In essence if one man and a van can undertake the work without mechanical assistance, it is within scope. If mechanical assistance is required it is out of scope.

The Local Highways discretionary service is delivered by the Parish Steward Scheme. Statutory and Safety works are undertaken through the MyWiltshire System.

The agreed Parish Steward Scheme details for 2017/ 18 following consultation are:

1. The Parish Steward is a skilled highway operative, in a branded vehicle, who visits parishes and towns to a schedule. This includes the Salisbury City Area.
2. The Parish Steward only undertakes work on the highway.
3. The Parish Steward scheme delivers the work without mechanical assistance.
4. The parish or town council has a nominated highway representative who decides the local proprieties for the Parish Steward.
5. The identifying and issuing of works is undertaken by the parish or town council representative. Preferably through the Priority Sheets issued. However this is not essential and contact can be made direct with the Parish Steward by the parish/ town representative.
6. The works identified by the highway representative are given priority for when the parish steward visits. Hence requests for other identified works by the Parish Steward are only undertaken if resources allow.
7. All the Local Highway discretionary services are delivered by the Parish Steward Scheme.
8. The Parish Steward will feedback to the parish or town council as requested. If the parish or town council wish the Parish Steward to phone before or after their visit (or at both times) they will need to state this on the Priority Sheet to commence the arrangements.
9. The Parish Steward Scheme is only for discretionary works. Any statutory work (pot holes, damaged statutory signs, etc.) should be entered on to the MyWiltshire System for Wiltshire Council to inspect and assess the appropriate response. As leaving statutory or safety work to the next Parish Steward visit will slow the response and could put the safety of highway users at risk.
10. The schedule of the Parish Steward visits is based upon the geographical size of the parish or town.
11. The next review will be undertaken at the April/ May 2018 Parish and Town Council Evening Meetings.

At the Town and Parish Council evening meetings there was considerable discussion on the scope of the Parish Steward works. Following which there were a number of proposals made by town and parish councils to manage the additional works outside of the Parish Steward Scheme, with no safety and statutory requirements. The ones below were approved by Wiltshire Council. These were:

a. Verge maintenance – grass cutting, flower beds, general areas etc.

The local council could consider this being undertaken through a licence with Wiltshire Council

b. General service improvements – Additional grass cutting, sweeping, litter collection, weed removal, weed control, encroachment of footways etc.

The local council could consider this being undertaken through an approved WC contractor (idverde etc.).

c. Maintenance of non-statutory level assets: kerbs, slab, white lining, sign, street name, gulley emptying etc.

The local council could consider funding the works through WC.

Steward Review

City, Town and Parish Councils Feedback 2017/ 18



Ambitions of the Steward Service

- To build a lasting relationship with communities.
- To create a service which provides discretionary solutions to the many minor needs of the roads and footways.
- To continuously explore and expand the benefits in community service by linking with other services. i.e. – Community Police teams, community volunteer groups etc.

All discretionary work now through the Parish Steward Scheme:

- hand clearing, and cutting of growth from drainage grips and drain gully covers
- hand clearing of blocked gullies
- rodding of drainage systems
- clearing of small culverts, pipes and pits
- clearing storm debris
- trimming encroaching hedges and vegetation from around road signs and railings
- cleaning and straightening small road signs
- hand cutting small visibility areas
- removal of ragwort (hand pulling or strimming of defined areas)
- treatment/removal of weeds
- sanding and painting barriers
- graffiti and fly posting removal
- siding out of footways and carriageways



The Programme

- Deliverable
 - The Programme is the Stewards top priority
 - Delivering the local discretionary needs is the aim of the service.
 - May and August are not programmed
 - Seasonal growth/Ragwort etc.
 - Longer Training courses
 - Painting etc.
 - Annual Leave

How your city, parish or town council can get the best out of their Steward

City, parish and town councils need to nominate a contact point for the Steward to discuss any works being undertaken.

Please place the contact details and if feedback or prior notification of attendance is required on the Priority Sheet.



Reports To Highways

- MyWiltshire System – Reactive Repair Works for Highway and Streets Maintenance
 - All Urban Grass Areas -<http://www.realitygeo.com/explorer.aspx?cfg=wiltmgr>
- Priority Sheet – Discretionary Works (Only Parish Steward)
 - Central Highways centralhighways@wiltshire.gov.uk
 - Northern Highways NorthernHighways@wiltshire.gov.uk
 - Southern highways southernhighways@wiltshire.gov.uk

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Outcome form Parish and Town Council Evening Meeting

Wiltshire Council Service Levels And Example Of Options For Town and Parish Councils To 'Top Up' Services

Service	Wiltshire Council Level	Parish/ Town Options
Litter Collection	<ul style="list-style-type: none"> • High speed roads will be litter picked twice per year between February and June. • Daily litter picking of town centres will be undertaken • Daily attendance of a barrow person in town centre will be provided. • All litter picking will be done in compliance with the Code of Practice for Litter and Refuse. Reports to be made through the MyWiltshire system. 	<ul style="list-style-type: none"> • Community litter picks where safe to do so. • Manage land under a licence. • Service delegate cleansing to local council (Example Salisbury City). • Private arrangement with approved contractor to provide top up service (Example Melksham Town Council extra litter services). • Work with local businesses on providing additional services (Example MacDonald's litter collection) or facilities (Example – Salisbury BID litter bins and emptying) • Consider capital grant applications for services (Example - Chippenham Town Council and BID to CAB).
Litter Bins	<ul style="list-style-type: none"> • All litter bins on the council schedule will be emptied at a 	<ul style="list-style-type: none"> • Parish and town council supply and

	<p>frequency to stop them overflowing.</p> <ul style="list-style-type: none"> • Litter bins on the council schedule can be replaced by town and parish councils, with the permission of Wiltshire Council and will continue to be emptied. • Wiltshire Council will not replace damaged or missing litter bins. This is at the discretion of the town or parish council. • Any litter bin issues are to be reported via the MyWiltshire System. 	<p>empty litter bins, with the permission of Wiltshire Council. (Example Chippenham Town Council service).</p> <ul style="list-style-type: none"> • Service delegate cleansing to local council (Example Salisbury City). • Private arrangement with approved contractor to provide top up service. • Work with local businesses on providing additional services (Example MacDonald’s litter bin collection) or facilities (Example – Salisbury BID litter bins and emptying) • Consider capital grant applications for services (Example - Chippenham Town Council and BID to CAB).
<p>Street Sweeping</p>	<ul style="list-style-type: none"> • Town centres will be swept a minimum of fortnightly. • High risk areas – primary routes will be swept annually. • All other roads will be checked and swept accordingly. • Dirty roads should be reported on the MyWiltshire System and they will be swept if required. 	<ul style="list-style-type: none"> • Parish and town council arrange additional sweeping themselves with the permission of Wiltshire Council. (Example Salisbury City Council service). • Service delegate cleansing to local council. • Private arrangement with approved contractor to provide top up service.

Gully Emptying	<ul style="list-style-type: none"> • High Risk areas – primary routes will be visited annually, gullies inspected and emptied if required. • All other gullies will be checked once every other year and emptied if required. • Blocked Gullies should be report on the MyWiltshire System: <ul style="list-style-type: none"> ○ Blocked gullies reported that are likely to cause house flooding or a road safety issue will receive an additional empty. ○ All other blocked gullies will be left to the scheduled visit. 	<ul style="list-style-type: none"> • Private arrangement with approved contractor, through Wiltshire Council, to provide top up service (Example – as per agreement with Southern Community area Board).
Grass Cutting	<p><u>Amenity</u></p> <ul style="list-style-type: none"> • Commences middle of March for amenity areas • 1st cut will be completed by mid April • Amenity grass will be cut monthly • Additional cuts can be undertaken if separate arrangements made between the parish council and the council’s contractor. Fees will apply. • Completion of cutting will be at the end of the growing season (Oct/ Nov). 	<ul style="list-style-type: none"> • Manage land under a licence (Lea and Cleverton). • Service delegate cutting to local council (Example Salisbury City). • Private arrangement with approved contractor to provide top up service (Example Devizes Town Council extra grass cutting services).

	<p><u>Rural</u></p> <ul style="list-style-type: none"> • Verges will be cut to maintain safety throughout the year. Reports can be made through the MyWiltshire system regarding any safety aspects (i.e. visibility). If an immediate safety issue is perceived, this should be phoned through to the council for an immediate response. • Scheduled large scale cut commences circa May. One cut of identified rural verges is undertaken at one swath. 	
Amenity Hedges and Shrubs	<ul style="list-style-type: none"> • Maintenance will begin in November following the ceasing of grass cutting. • Hedge and shrub maintenance is prioritised to ensure the areas of high usage receive an annual visit. 	<ul style="list-style-type: none"> • Manage land under a licence. • Service delegate maintenance to local council (Example Salisbury City). • Private arrangement with approved contractor to provide top up service (Example Devizes Town Council extra grass cutting services). • Local volunteers undertaking the maintenance (Bourne Hill Group).
Play Areas	<ul style="list-style-type: none"> • Play areas will be inspected weekly by a ROSPA qualified officer. • Play areas will be maintained in a safe condition. • Where equipment needs to be replaced either Planning Section 106 or the local town/ parish council funding will be sought to 	<ul style="list-style-type: none"> • Fast track service delegation as part of the Play Area transfer (Example Melksham Without). • Service delegate maintenance to local council (Example Salisbury City).

	<p>effect the repair.</p> <ul style="list-style-type: none"> • Commuted sum funding is available to support the local town or parish council with service delegation or a community asset transfer. 	<ul style="list-style-type: none"> • Private arrangement with approved contractor to provide top up service. • Provide funding for replacement of equipment.
Weed Spraying	<ul style="list-style-type: none"> • Is undertaken through the Parish Steward Scheme and the areas requiring treatment should be listed on the priority sheet. The amount of weed spraying undertaken will be dependent on the priority given by the town/parish. 	<ul style="list-style-type: none"> • Private arrangement with approved contractor to provide top up service.
Highway Hard Surface Maintenance	<p><u>Pot Hole Gangs</u></p> <ul style="list-style-type: none"> • The pot hole gangs undertake the safety repairs of the highway with regard to metalled (tarmaced) surfaces. • Their service is delivered to the stated Highway Inspection Manual standards. • Reports are to be made through the MyWiltshire System. <p><u>Masonry Gangs</u></p> <ul style="list-style-type: none"> • The masonry gangs undertake the safety repairs of the highway with regard to slabbed areas, bollards and standing structures. • Their service is delivered to the stated Highway Inspection Manual standards. 	<ul style="list-style-type: none"> • Progress approvals through the CATGS. • Parish and town councils can Fund Wiltshire Council to instruct their contractors to undertake the works, if approved. • Private arrangement with approved contractor to provide top up service if approved by Wiltshire Council.

	<ul style="list-style-type: none">• Reports are to be made through the MyWiltshire System. <p><u>Lines and Signs</u></p> <ul style="list-style-type: none">• The lines and signs maintenance is undertaken to ensure the safety for highway users.• Their service is delivered to the stated Highway Inspection Manual standards.• Reports are to be made through the MyWiltshire System.	
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Parish Steward Work Sheet

Parish/ Town _____ Date _____

<ul style="list-style-type: none"> Repair of small potholes in roads and on footways 						For Top Five Please Indicate completed with a 'y'
<ul style="list-style-type: none"> Hand clearance of encroaching growth and soils from footways 						
<ul style="list-style-type: none"> Hand treatment of weeds 						
<ul style="list-style-type: none"> Hand cutting of grass and vegetation in visibility areas 						
<ul style="list-style-type: none"> Removal of limited graffiti from road signs, bollards and street nameplates 						
<ul style="list-style-type: none"> Securing of existing small road signs, verge marker posts and supplied street name plates 						
<ul style="list-style-type: none"> Cleaning and straightening of small road signs, street nameplates and bollards 						
<ul style="list-style-type: none"> Pedestrian barriers preparation and painting 						
<ul style="list-style-type: none"> Clearing storm debris from the roads and footways 						
<ul style="list-style-type: none"> Hand clearing of blocked drainage gullies, grips, culverts, pipes and pits (unable to jet system) 						
<ul style="list-style-type: none"> Hand clearing and cutting of growth from drainage grips and drain gully covers 						
Activity	Please write the location against the activity to be completed in that area	Please write the location against the activity to be completed in that area	Please write the location against the activity to be completed in that area	Please write the location against the activity to be completed in that area	Please write the location against the activity to be completed in that area	

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June 2017

Overview

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

The right healthcare, for you, with you, near you

Annual General Meeting

Wiltshire Clinical Commissioning Group will be holding its AGM on Tuesday 20 June in the Ceres Hall, Corn Exchange, Market Place, Devizes.

The AGM is from 9.30am until noon and offers you an important opportunity to meet with the CCG to hear about the emerging NHS landscape and our plans in support of these developments.

The AGM will also feature a review of the achievements and the challenges over the past year – if you would like to attend the AGM you can register your attendance by clicking [here](#).

Mental health for children and young people in Wiltshire

As part of the local drive to transform mental health service provision, Wiltshire CCG and Wiltshire Council are working with other local authorities and Clinical Commissioning Groups in Swindon and Bath and North East Somerset to develop a new Child and Adolescent Mental Health service. This new service will go live on 1 April 2018.

Following a competitive tender process, Oxford Health NHS Foundation Trust has been selected as the preferred provider. Commissioners are now working with the Trust and key stakeholders to shape the service delivery model so that it meets the needs of children, young people and their families.

A series of engagement events are currently underway to give children, young people, parents/carers and adults who work with children the opportunity to determine what the new service should look and feel like. This is about making sure the new service puts children and young people at the heart of everything it does.

Prescription Ordering Direct (POD)

NHS Wiltshire CCG launched a NHS Prescription Ordering Direct (POD) service on Monday 8 May 2017.

This new service will provide an easy way for people to order their repeat prescription by making a simple phone call from the comfort of their own home – without the need to go into a GP practice or pharmacy.



NHS
Wiltshire
Clinical Commissioning Group

Prescription Ordering Direct (POD)

A new and convenient way to order your repeat prescription

0300 123 6242

The POD will be staffed by dedicated, experienced and fully trained repeat prescription coordinators and pharmacists from NHS Wiltshire CCG.

When you call the POD telephone line you will talk to a trained coordinator dedicated to taking repeat prescription requests and answering any repeat prescription queries.

They will be able to help you to order only the items that you need, ask you how you are getting on with your medication and alert you if a medicine review is needed.

The POD has been introduced to help reduce the amount of medicine wasted across Wiltshire, as unused prescription medicines cost the NHS in Wiltshire over £2.7million every year. By managing repeat prescriptions orders more efficiently, we can reduce waste and save valuable NHS funds.

The service will also reduce time and workload pressures for GP practices, allowing staff to focus on providing better care to patients.

Don't worry if you already use a repeat prescription service from a pharmacy, you will be able to phone the POD service to order your medicines instead and the POD will arrange for you prescription to be sent electronically to your usual pharmacy and dispensed as normal.

The POD service will be available for patients registered with Lovemead Surgery, Trowbridge from 8 May. Giffords Surgery, Melksham and Castle Surgery, Ludgershall will be joining the scheme in June 2017 and we will keep you updated when more surgeries join.

Have you consented to have additional information in your Summary Care Record

Summary Care Records is an electronic record of important patient information, created from GP medical records. We are asking patient to improve their patient experience by consenting to have additional information available on their summary care record (SCR).

What is additional information?

Essential details about your healthcare can be very difficult to remember, particularly when you are unwell. Having additional information in your SCR means that when you need healthcare, you will be helped to recall this vital information, this includes:

- Your long term health conditions – such as asthma, diabetes, heart problems or rare medical conditions
- Your relevant medical history – clinical procedures that you have had, why you need a particular medicine, the care you are currently receiving and clinical advice to support your future care
- Your personal preferences – you may have particular communication needs, or may have made legal decisions about your care that you would like to be known
- Immunisations – details of previous vaccinations such as tetanus and routine childhood jabs



GPs use your Summary Care Record to share medical information with other healthcare staff treating you



We need your permission to add more information to help support your care.

Ask reception for a consent form.

Care professionals in Wiltshire use your Summary Care Record when they are treating you and this currently provides important information about the medicines you are taking, allergies you suffer from and any previous bad reactions to medicines you have experienced.

By consenting to have additional information included in your SCR, means more information will be available to health and care staff when they are treating you and can enhance the care your receive.

Ask reception for a consent form next time you visit your GP surgery.

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Cut waiting times for young people accessing mental health services



Health officials in Wiltshire will provide quicker access to mental health services for children and young people - thanks in part to the views of young people in the county.

New plans include earlier intervention through schools, online counselling and improved information and help for parents to reduce referrals to the more specialist counselling services provided through the Child and Adolescent Mental Health Services (CAMHS).

Our 'Young Listeners' spoke to 174 children and young people in the county to find out how they felt about using health and care services. The report with their findings was presented to Wiltshire's Health and Wellbeing Board, a committee which brings together all the leaders of the health and social care system in the county.

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

healthwatchwiltshire.co.uk

A main issue in the report was that many young people thought waiting times for an appointment for CAMHS was too long, with some waiting eight weeks. Now Wiltshire Council and NHS Wiltshire Clinical Commissioning Group (CCG) have announced they are aiming to cut waiting times by bringing more mental health workers to children through selected schools and increasing online support to take the pressure off the more specialist services.

Kerry McKenzie, 18, helped to present the report to the board with Healthwatch Wiltshire Manager Lucie Woodruff. She said: "Before ever carrying out a listening exercise I was sceptical at the impact it would make on people. But then I got into it and realised young people who are talking to someone of a similar age to them open up more than they do to an adult. It's great that we are being heard and can make a difference."

Another Young Listener, 18-year-old Zoe Radford from Calne said: "I have had personal links with people suffering with mental health issues and this made me want to be part of something which looked at how we can make health services better for those who use them. It's great for young people to have a voice on health services they use and we are so pleased we have been listened to and changes are being made."



Healthwatch Wiltshire is a local independent organisation which exists to speak up for people on health and care. If you have used a service recently then we would like to hear from you. We use what people tell us when we meet with the commissioners and providers of services to make sure that they take account of your views and experiences.

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Pewsey Older People's Partnership (POPP) meeting notes – 6th June 2017

Community Transport flyer

- A final draft of the leaflet was circulated and approved by the group (attached)
- Wiltshire Council's passenger transport unit has advised to wait until the outcome of the bus services consultation before going to print so the information on Connect2Wiltshire services is relevant and up to date.
- Ros to find out the timeline for consultation and tender process, if more than 6-8 month delay the group supports the idea of going ahead with a small print run with an 'accurate as at date' added in and a para to advise Connect2 services are out to re-tender.
- Details of the consultation can be found here: <http://www.wiltshire.gov.uk/transport-consultations>
- Ideas for distributing the leaflet:
 - a) Transport providers
 - b) Pewsey Team distribution box at St John the Baptist Church
 - c) Local service outlets: surgeries, post offices and shops
 - d) Parish Council office
 - e) Online – Pewsey OCM blog, PCAP website, Facebook and Twitter, link to other organisations websites
 - f) Parish mags eg The Messenger
 - g) Pewsey market
 - h) Community groups/coffee mornings

Action:

- ***Ros to confirm timeline for consultation and tender process***

Dementia Action Alliance

- An update from recent the recent steering group meeting was provided
- Nell Light has volunteered to be secretary
- The Pewsey DAA leaflet was circulated (attached) and comments invited
- The focus of the steering group group is on engaging schools, surgeries, link drivers and those organisations which have so far shown an interest (Boots, Spar etc)
- All POPP members are encouraged to promote dementia sessions and ask local groups to sign up
http://www.dementiaaction.org.uk/local_alliances/22005_pewsey_community_area_dementia_action_alliance
- Members to contact Sheila Ashley or Nell Light for further information:
SheilaA@alzheimerswiltshire.org.uk nell.light@homeinstead.co.uk
- Examples of different commitments and actions organisations can make when signing up to the alliance will be circulated.
- There is countywide Dementia Care Info on the Your Care Your Support website including a Dementia Road map

Action:

- ***All – encourage local groups to sign up to the Pewsey DAA and organise local DF sessions***

Carer Support in the Pewsey Area

- The Pewsey carers café takes place on the 4th Tuesday in the month 10.30-12pm, 2 cafes have taken place so far.
- Posters are being produced and will be circulated with meeting notes and included on Pewsey Our Community Matters Blog

Action:

- ***Ros to promote carer café on OCM and share poster when available***

Setting up a Health and Wellbeing Group

- Pewsey Area Board agreed on the 22nd May to set up a new sub group to look at ways local organisations and groups can work together to support the elderly, vulnerable and to encourage healthy lifestyles. The group will help to facilitate practical local projects to help address areas identified as important at the JSA event held in January – these include Mental Health, Obesity and Healthy Lifestyles.
- The group will meet bi-monthly and will receive applications for health and wellbeing funding and make recommendations to the Area Board
- Suggested membership:
 - a) Area Board representative
 - b) POPP reps
 - c) Pewsey DAA rep
 - d) PCAP /Parish rep
 - e) Health and Wellbeing Centre manager
 - f) Community Librarian
 - g) CEM
 - h) Health Trainer

Support will also be provided from Wiltshire Councils Adult Social Care and Public Health teams
- The Health and Wellbeing Group will also have a remit to address the older people's priorities identified at the JSA event, these are:
 - Social isolation
 - Dementia
 - Support for Carers.

This strand of work will be delegated to POPP to take forward.

Action:

- ***Nominate POPP reps to attend HWBGroup meetings***

The Vale Health and Wellbeing Centre

- An exciting milestone has been reached with building work starting on site next week.
- The facility is due to open late Summer 2018
- It is suggested POPP plays a role in promoting the facility to older people's groups and exploring the possibility of starting up new older people's activities on site where there is a local demand.
- Examples in other HWB centres include knitting clubs, walking football /walking netball and dance classes for people with dementia.

- The facility will include a welcoming open reception space, café, meeting and social space, exhibition wall, new gym and a new swimming pool with a pool pod (lift) to provide independent access into the pool.
- Ideas for new activities from the group include:
 - a) Leg clubs and nail cutting clinics
 - b) Friendship groups
 - c) Falls and Balance classes
 - d) POPP to host an Older People's themed weekend Autumn 2018 with taster sessions of activities available on site and an opportunity for local groups to showcase themselves e.g. U3A, WI etc
 - e) Marketing campaign targeted at older people
- One POPP member raised an issue with the fast pace of the treadmills at the current fitness suite and asked if this could be addressed at the new facility.

Flat 73 and Connie's Colander

- Oxford based theatre company Human Story have two hour long plays: Flat 73 (highlighting the issue of social isolation) and Connie's Colander (about a mother and daughter and the effect of the mother's dementia on their relationship)
- Reviews of the plays are very positive - "poignant, thought provoking, moving"
- It costs £550 for the company to perform two shows in one day
- Connie's Colander is currently booked to perform in Tidworth in October
- The plays are followed by a Q&A session with experts and local advisers who can signpost to local services
- The group agreed that health and wellbeing funding should be applied for to host Connie's Colander when it tours Wiltshire later in the year

Action:

- ***DAA steering group to submit funding request to Pewsey Area Board to host Connie's Colander***

Future of POPP

- Helen confirmed that Sue will no longer be able to support the administration of the group. Ros confirmed that there will be some support available from the Communities team for the duration of her maternity leave.
- Whilst it was recognised there will be some overlap between the HWB group and POPP it was agreed POPP continue for the foreseeable future to raise the profile of the needs of older people across the community area.

Next Meeting – September 12th provisional – date tbc

Sheila Ashley – Alzheimer's Support, **Pauline Dark** – Local church and WSUN, **Fanny Middleton** – Alzheimers Support, **Ros Griffiths** – Community Engagement Manager, **Hillary Hollinsowrth** – Local church, **Malcolm Cox** – resident, **Belinda Chandler** – Arts Together, Healthwatch rep, **Jennifer Totney** - Local churches, **Curly Haskell** – Pewsey Parish Council, **Mary Soellner** – Great Bedwyn Surgery, **Helen Barbrook** – Age Uk, **Pat Keers** – Pewsey Surgery, **Sylvie Clayden** – Pewsey Memory Café

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The Wiltshire
Bobby Van Trust



Online Safety Initiative

- Support for people over 60, or over 18 and registered disabled,
- Referrals can be made via self-referral either by email bv.onlinesafety@wiltshire.police.uk or by calling 01380 861191.
- Support includes visiting the client's home to offer a tailored service to:
 - Offer basic practical skills to ensure clients can check & understand privacy settings.
 - Cyber & scam prevention advice.
 - Provide support & reassurance.

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**Pewsey Dementia Action Alliance Steering Group
Record of Decisions – 11 May 2017, Pewsey Library Meeting Room**

Attendees – Ros Griffiths, Susie Brew, Dawn Wilson, Belinda Chandler, Mary Soellner, Mary Gillmore

Apologies – Sheila Ashley

Notes taken by - Nell Light

1. Agenda:

1. Welcome new members/introduction
2. Update on the Pewsey DAA
3. Marketing and publicity
4. Approach to engagement with schools/surgeries/parishes etc
5. Connie's Colander Play
6. Safe Places
7. Any other business & summary of actions
8. Date & venue of next meeting

2. Action Plan:

3. Engagement

Organisations should be encouraged to become members of the DAA. To do this they have to commit to 3 actions and complete a form (copies of the form available from Nell, Sheila and Ros). All steering group members are to actively advertise within their personal networks, suggested actions sheet handed to all present, further copies can be obtained from Nell and/or Sheila. One common action is to hold Dementia Friends sessions for their own staff/members.

Dementia Friends sessions can be given by a Dementia Friends Champion to any interested group of people/clubs/organisations/businesses. Interest has currently been shown by CoOp, Spar, Boots, Pewsey Primary School, Pewsey churches. Great Bedwyn Surgery has advertised the success of their Dem Fr sessions to the other surgeries in the area. A spreadsheet of organisations that will be actively targeted is attached.

- **Individuals nominated on DAA Target spreadsheet**
- **Susie Brew to write an article for the magazine of the Pewsey Vale Tourism Partnership.**
- **Article would be stored on the PCAP website and links to it can be sent in emails.**

- **Article to be sent to Messenger and PCAP.**
- **Ros to email the parishes**
- **Ros can provide hard copies of any leaflets required**

4. Connies Colander

Alzheimers Support are trying to arrange for Connies Colander, a play which raises some of the issues that living with Dementia can create, to do a tour of Wiltshire during a week in October. Ros suggested that LAB funding could be applied for. A discussion was held about advertising and whether we might be able to arrange for transport. A similar play, Flat 73, that raises issues of social isolation might also be considered.

- **Ros to speak to the new Dep Hd of Pewsey Vale School and also email Tanya (PA to Dep Hd and cc Tracey Richards).**
- **Home Instead to look at providing drivers if transport can be found.**

4. Safe Places

Dawn gave an update on Safe Places.

- **Nell to visit Alzheimers Society in Salisbury and pick up more stickers and ICE cards.**

5. Next meeting

1400 Thursday 06 July 2017. Library meeting room under a stand-in CEM due to Ros being on maternity leave.

Pewsey Community Area DAA

Potential targets for Dementia Friends sessions and DAA members

Target	Who to action	Date of session	Comments
Pewsey Gym	Nell		
Pewsey Health & Wellbeing Centre			tbc
Pewsey Library	Complete		
Pewsey Fire Station	Complete		
Pewsey Police	Ros		
Churches			
Lay Ministry Team – Sara Hughes	Ros		
St Johns	Nell		
Shops			
Spar	Dawn/Ros		Susan Connolly a champion. Need refresh?
Co Op	Ros		Nick is POC
Boots			
Deweys			
Local Organisations			
Link	Belinda		
PHAB Bus			
Clubs			
U3A			
Beavers, Cubs & Scouts			
Arts Together	Belinda		
Other local businesses			
Taxis			

Schools			
Pewsey Vale	Ros		Ros has emailed all schools
Pewsey Primary			
Surgeries			
Upavon	Mary Gillmore		Nell to spk to Amesbury ref whether Upavon have already received as part of Fairfield/Upavon Valley session with Durrington
Pewsey			
Burbage			
Great Bedwyn	Nell	May	complete
Hairdressers			
Cafes, pubs & restaurants			
Banks / Solicitors			

Local Youth Network (LYN) Management Group Meeting Notes



Area	Pewsey				
Date	06/06/2017	Times	5.00pm	Venue	Great Bedwyn Memorial Hall
Present	Ros Griffiths, Curly Haskell, Chris Coppard, Jerry Kunkler, Jenny Bowley, Holly Hillier, Annie Whitcher, Ollie Russell, Courtney Stone				
Apologies	Dawn Wilson, Tracey Richards, Jo Del Mar				
Agenda Items					
1.	<p>Updates from youth groups and projects</p> <p>Cheer dance</p> <ul style="list-style-type: none"> - There are 14-18 regular participants. A performance at the next Area Board on the 3rd July is being planned. The team is also working with Pewsey carnival to identify a suitable venue for their performance this year. <p>BMX group</p> <ul style="list-style-type: none"> - The gates are open and the site is being used. It is also a safe social space for young people. Action - Jenny to promote site and enquire if GB youth group members are interested in taking a trip to the site. - Funding application to be submitted to AB, 7 or 8 young people involved from the start. <p>Pewsey Youth Group</p> <ul style="list-style-type: none"> - The group is going well, approximately 15-20 people attend each session (ages 13-17). The summer programme includes: paintballing, Thorpe Park (possible scope to join up with other groups), Better Extreme, drumming sessions and a graffiti BBQ. <p>Great Bedwyn Youth Group</p> <ul style="list-style-type: none"> - Previous activities have included cooking, pottery painting, Innovate sports sessions, trips, volunteering and activities to support DOE bronze. A recent jumble sale raised £1100. Age range is 11-18yr olds. There are 15-20 regulars. Parish council funding and a grant from Wiltshire community foundation has been received to support the group. <p>Grafton Youth activities</p> <ul style="list-style-type: none"> - Meeting once a month. Recent activities have included silk painting, GB panto followed by fish and chips and an Easter chocolate making session. 6-11 people at each session, some from more disadvantaged areas. More parents are volunteering. The half pipe is well used. GB YP are more likely to go by train to Newbury or Hungerford. The group is currently raising money for a new zip wire and will apply to Area Board later this year. An inter village rounders match is 				

	<p>being organised to involve parish councillors and the wider community. Ideas for summer include trip to tree runners, bush craft skills and overnight survivor skills course.</p> <p>Other:</p> <ul style="list-style-type: none"> • All groups encouraged to use LYN Facebook page https://www.facebook.com/PewseyLYN/ • Marlborough LYN is looking at introducing a mobile youth club to reach rural parishes – JB to keep the group updated • A new youth group has set up in Netheravon - a representative will attend a future LYN meeting.
3.	<p>Youth Budget and Funding applications</p> <ul style="list-style-type: none"> • The budget for 17/18 is £8926. Locally Held Funds approx. 8-10K. Year-end adjustments to be confirmed. • Funding allocated last year approx. 20K • Youth groups encouraged to explore alternative funding sources • BMX group application presented. The request is now for 1 year only and insurance / maintenance costs removed as PCAP awarded £500 at Jan AB. Request is for £1552 • The BMX group were invited to attend the next AB meeting • LYN members fully support the application
4	<p>Community Engagement Manager / Locality Youth Facilitator support</p> <ul style="list-style-type: none"> • Cover arrangements (from within the Communities team) will be put in place for the duration of Ros' maternity leave (starting 30th June). • Two youth group leaders present raised frustrations around the lack of LYF support in the Pewsey Community Area over the past 12 months. It was agreed Jenny would summarise these frustrations in an email and share with the wider group for endorsement, this would then be shared with the senior Cabinet member and Portfolio holder for Youth. • Ros clarified that there was support available from within the wider team to assist with specific issues such as recruitment and safeguarding and a LYF currently allocated to a different area would be on hand to advise. This arrangement had been used recently to help with the DBS checks needed for a new position within GB youth group.
5	<p>Youth priorities identified at the Joint Strategic Assessment 'Our Community Matters' event and a LYN forward work programme (FWP)</p> <p>These were confirmed as:</p> <ul style="list-style-type: none"> * Mental and emotional health * Positive leisure time activities for young people * Child Poverty <p>Ros confirmed that the Area board endorsed these priorities on 6th March 2017. Applications for funding should be geared towards addressing these priorities</p> <p>Actions:</p> <ol style="list-style-type: none"> 1. Circulate JSA summary report to LYN members 2. Develop a LYN work programme to incorporate the priorities identified 3. Seek input from young people on projects to address priorities
6	<p>Getting Young People involved in the LYN management group</p> <p>Ideas/thoughts</p>

	<ul style="list-style-type: none"> • Move LYN meetings around the community area and change the start time • Ask youth group leaders to seek views from youth groups to inform the work of the LYN ahead of meetings • Incentivise young people – Pewsey volunteer reward scheme? • Sell the benefits - leadership experience, managing a budget, having a say on how money is spent and what activities are organised, supports DOE etc • The LYN is more than just grant applications – make it fun and introduce themed meetings. • Hold LYN meetings after school or before youth group meetings • Organise a marketing campaign – new posters / social media • It is unreasonable to expect volunteers to attend both AB and LYN meetings • Ask young people what would motivate them to get involved. • Recognise the challenge of living in a rural area, transport is an issue • Young people from the local area where an AB/LYN meeting is being held could be invited to attend to report back on projects funded by Pewsey Area Board. Starlight Cheerdance will attend the Bouverie Hall on 3rd July, could a rep from Grafton youth attend the September Area Board meeting? 		
7	<p>Update on Wheeled Sports Area at The Vale Health and Wellbeing centre:</p> <ul style="list-style-type: none"> • Rydon will be starting on site week commencing 12th June. Practical completion of the project is programmed for mid-Summer 2018 • Stakeholder meeting with schools arranged 13th June • Ros is liaising with Victoria Smith - Rydon community co-ordinator about school and community involvement projects e.g. health and safety presentations and a ground breaking ceremony with a time capsule. • Ros to write a project brief for the wheeled sports space based on feedback gathered from various groups such as ex-skaters, LYN members, youth group leaders and pupils in schools. • A meeting will be convened in the summer to sign off the brief which will be used in the procurement process. 4 or 5 quotes will be sought from companies early Autumn, contract to include facilitation of a full consultation with young people across the community area on the final specification for the new facility. • CEM officer/s to be appointed to manage this piece of work. 		
Decisions/ Actions			
1	Youth Budget and Funding applications – Recommendation to award £1552 to Pewsey BMX Group. Ros to confirm 17/18 budget and LHF once year end adjustments made.		
2	CEM /LYF support – Ros to confirm cover arrangements		
4	Youth priorities and FWP – Ros to share JSA report		
Date of Next meeting: to be confirmed			
Notes Taken By	Ros Griffiths	Position	CEM

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Report to Pewsey Area Board
Date of meeting 3rd July 2017
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
Pewsey BMX Group – Pewsey Dirt Jumps	£1552	To approve

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People Local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2017/2018 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure

- 4.1. An update of the financial position will be provided at the Area Board meeting.
- 4.2. All decisions must fall within the Youth Funding allocated to Pewsey Area Board.

1. Legal Implications

There are no specific legal implications related to this report.

2. Human Resources Implications

There are no specific human resources implications related to this report.

3. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

4. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

5. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
422	Pewsey BMX Group	Pewsey Dirt Jumps	£1552
<p>Project Summary Pewsey BMX Group is run by a very small group of volunteers. We are applying for a youth grant to cover the cost of Insurance risk assessment and maintenance for one year. Pewsey Dirt Jumps can only stay open if we can find funding to pay for these essential needs. Fundraising events will be organised throughout the year however these essential costs are very high due to the nature of this activity and it is unlikely fundraising alone would cover costs.</p>			
<p>About your project:</p> <ul style="list-style-type: none"> - Pewsey Dirt Jumps were originally built by young people they wanted somewhere to ride their BMX bikes. Pewsey BMX Group helped these young people to create a safe space with relevant conditions in place. - This project has involved young people from the start it was young people who created this project. Young people have helped clear the site and build the jumps. - BMX riding is very big in Pewsey these site will be used by many young people in Pewsey. It is not only a site for BMX riders but for spectators too. A safe place for young people to socialise outdoors. - At the moment these jumps are free to use however we would like to introduce a membership system with an annual fee of 10.00 to put towards the running costs for further years. This fee would enable young people to access the site as and when they please within the opening times. Membership fees will not be compulsory users can still access the site however the gate access code will not be issued to non members. Meaning non-members could only access the site when a member is present. - We will be encouraging volunteering and community involvement by organising groups of young people to clean up the site ensuring it is kept clear of litter. This will happen a few times throughout the year. - We have cleared the site as best as we could given the location to enable a safe and clear route around the dirt jumps. We have a double gate for wheelchair access if needed. Pewsey Dirt Jumps will be advertised on social media and through the new Pewsey Youth Group website to encourage users and inclusivity. Membership fees will not be compulsory low income families 			

will still be able to use the site.

Safeguarding

Pewsey BMX Group has safeguarding policies in place and members of the group have sufficient safeguard training. Pewsey BMX Group makes sure volunteers understand their safeguarding responsibilities through verbal communications and ensuring they read the necessary policies. All volunteers are DBS checked and a record is kept of this. I Holly Hillier am ultimately responsible for safeguarding. Pewsey BMX Group has an E-Safety Responsible Internet Use policy.

Monitoring your project

The projects success will be measured by how many users use the dirt jumps.

Your latest accounts:

Month Year

Total Income:

£ Please enter in money format **with pence** but no pound sign or comma or p. Eg 15000.00

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

£

Why can't you fund this project from your reserves:

Total Project cost [help](#) £

Please enter in money format **with pence** but no pound sign or comma or p. Eg 15000.00

Total required from Area Board £

Part Two: Please itemise your project expenditure and project income *required

Itemised Expenditure eg Materials help	£	Itemised Income eg Our reserves	£	Tick if income confirmed
<input type="text" value="Insurance for"/>	£ <input type="text" value="1078"/>	<input type="text"/>	£ <input type="text"/>	<input type="checkbox"/>
<input type="text" value="Risk Assessm"/>	£ <input type="text" value="474"/>	<input type="text"/>	£ <input type="text"/>	<input type="checkbox"/>
<input type="text"/>	£ <input type="text"/>			

No unpublished documents have been relied upon in the preparation of this report

Report Author

Name, Ros Griffiths Email: Ros.Griffiths@wiltshire.gov.uk

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Report to	Pewsey Area Board
Date of Meeting	03/07/2017
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below.

Applicant	Amount requested
Applicant: Stanton St Bernard Village Hall Project Title: Purchase of 70 seater Marquee View full application	£750.00
Applicant: Shalbourne Village Hall Management Committee Project Title: Shalbourne Village Hall Maintenance and Improvement work View full application	£5000.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
2375	Stanton St Bernard Village Hall	Purchase of 70 seater Marquee	£750.00
Project Description: Funds required to purchase a 70 seater Marquee to meet the demands of growing Community activities. Our Hall only seats 40 persons.			
Input from Community Engagement Manager: This application meets the community grants criteria			
Proposal That the Area Board determines the application.			

Application ID	Applicant	Project Proposal	Requested
2452	Shalbourne Village Hall Management Committee	Shalbourne Village Hall Maintenance and Improvement work	£5000.00
Project Description: Shalbourne Village Hall has been at the centre of the Village community since it was constructed in 1843. Built as a bible school it has gradually evolved into a home and meeting place for Village organisations and activities. Although regularly maintained the Hall now has leaking roofs inadequate toilet facilities and the deteriorating stonework. These facilities must remain attractive vibrant and accessible for future generations and The Committee have drawn a plan for phased refurbishment and improvement. This commences with the most urgent roof overhaul followed by improved accessible toilets and later by stone repairs a new kitchen and new windows.			

Input from Community Engagement Manager:

This application meets the community grants criteria

Proposal

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report

Report Author:

Ros Griffiths

Community Engagement Manager

01225 718372

Ros.Griffiths@wiltshire.gov.uk

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Grant Applications for Pewsey on 03/07/2017

ID	Grant Type	Project Title	Applicant	Amount Required
2375	Community Area Grant	Purchase of 70 seater Marquee	Stanton St Bernard Village Hall	£750.00
2452	Community Area Grant	Shalbourne Village Hall Maintenance and Improvement work	Shalbourne Village Hall Management Committee	£5000.00

ID	Grant Type	Project Title	Applicant	Amount Required
2375	Community Area Grant	Purchase of 70 seater Marquee	Stanton St Bernard Village Hall	£750.00

Submitted: 04/04/2017 18:04:52

ID: 2375

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Purchase of 70 seater Marquee

6. Project summary:

Funds required to purchase a 70 seater Marquee to meet the demands of growing Community activities. Our Hall only seats 40 persons.

7. Which Area Board are you applying to?

Pewsey

Electoral Division

8. What is the Post Code of where the project is taking place?

SN8

9. Please tell us which theme(s) your project supports:

Arts, crafts and culture
Countryside, environment and nature
Festivals, pageants, fetes and fayres
Health, lifestyle and wellbeing
Heritage, history and architecture
Inclusion, diversity and community spirit

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2017

Total Income:

£3487.83

Total Expenditure:

£2735.84

Surplus/Deficit for the year:

£751.99

Free reserves currently held:

(money not committed to other projects/operating costs)

£4506.71

Why can't you fund this project from your reserves:

We will use the reserves to fund village events and we have other financial commitments for which the reserve fund will be utilised throughout the year.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost	£1500.00		
Total required from Area Board	£750.00		
Expenditure	£	Income	Tick if income £

(Itemised expenditure)		(Itemised income)	confirmed	
Marquee	1500.00	Village Hall Funds	yes	1500.00
Total	£1500			£1500

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

We will be to continue improving the Community spirit in the village by inclusion participation and involvement

14. How will you monitor this?

Being small we are closely in contact with all of the community who attend event celebrations and activities and can respond to any preferences or needs.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We will have to continue with fund raising events with a smaller capacity. This could take us another year to achieve.

16. Is there anything else you think we should know about the project?

NA

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

Yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

Yes I will make available on request the organisation's **latest accounts**

Constitution:

Yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

Yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

Yes I will make available on request evidence of ownership of buildings/land

And finally...

Yes The information on this form is correct, that any award received will be spent on the activities specified.

2452	Community Area Grant	Shalbourne Village Hall Maintenance and Improvement work	Shalbourne Village Hall Management Committee	£5000.00
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Submitted: 15/06/2017 14:22:49

ID: 2452

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept**5. Project title?**

Shalbourne Village Hall Maintenance and Improvement work

6. Project summary:

Shalbourne Village Hall has been at the centre of the Village community since it was constructed in 1843. Built as a bible school it has gradually evolved into a home and meeting place for Village organisations and activities. Although regularly maintained the Hall now has leaking roofs inadequate toilet facilities and the deteriorating stonework. These facilities must remain attractive vibrant and accessible for future generations and The Committee have drawn a plan for phased refurbishment and improvement. This commences with the most urgent roof overhaul followed by improved accessible toilets and later by stone repairs a new

kitchen and new windows.

7. Which Area Board are you applying to?

Pewsey

Electoral Division

8. What is the Post Code of where the project is taking place?

sn83qf

9. Please tell us which theme(s) your project supports:

Heritage, history and architecture

Inclusion, diversity and community spirit

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2016

Total Income:

£7025.30

Total Expenditure:

£1832.54

Surplus/Deficit for the year:

£5192.76

Free reserves currently held:

(money not committed to other projects/operating costs)

£9024.00

Why can't you fund this project from your reserves:

The property of the original foundation from which the Village Hall Committee evolved Registered Charity number 309309 is vested in the Official Custodian of Charities - this includes shares ref 66 COIF and we believe that the reinvestment income from these can be addressed to maintenance. We have assumed that up to 4000 will be available as a reserve income over the period Jan 2017 to 2019

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost £38500.00

Total required from Area Board £5000.00

Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
1 Main Hall Roof	12126.00	1 Rent etc. Jan 2017 to Jan 2019		5600.00
2 Porch Kitchen roofs gutters etc.	5000.00	2 Local fundraising events Jan 2017 to Jan 2019		5000.00
3 Main Hall ceiling	5000.00	3 Bank account at 31.12.16	yes	9124.00
4 WCs	8000.00	4 Reserve see above		4000.00
5 Fees	4300.00	5 Other third Party Funding		17000.00
6 Fundraising	500.00			
7 Contingency 10	3492.00			
8 Running costs Jan 2017 to Jan2019	3241.00			
9 Monies required from reserve	4000.00			
Total	£45659			£40724

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The current and future generations of the community of Shalbourne will benefit from the project where a sound more accessible and attractive building will result. Essential roof maintenance and in the longer term stonework repairs together with new windows will ensure the structure of the listed building is conserved.

14. How will you monitor this?

Improved water tightness of the roofs will be evident. The proposed works will update the current lamentable toilet facilities allowing non-discriminatory access to wheelchair users. The overall improved environment will be reflected in increased use and an improved and sustainable long term rental income.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The sparsity of available funds is recognised by the Committee and in the event of us being unable to achieve our third party funding requirement urgent works only will be tackled in the first phase. Local fundraising activities will continue and grant applications will be made to other bodies with the aim of bringing toilet improvements within the second phase.

16. Is there anything else you think we should know about the project?

Recognising the sparsity of available funds the committee have phased the proposed works. The medium term first phase proposals are outlined above with longer term works including replacing the current single glazed GRP windows with double glazed aluminium windows and fitting an updated kitchen - the additional cost of these works is estimated as an additional 30500 and will be subject to further local and third party fundraising

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

Yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

Yes I will make available on request the organisation's **latest accounts**

Constitution:

Yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

Yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

Yes I will make available on request evidence of ownership of buildings/land

Yes I will make available on request the relevant planning permission for the project.

Yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

Yes The information on this form is correct, that any award received will be spent on the activities specified.

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COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Pewsey CATG - Date of meeting: 7 June 2017			
	1. Attendees and apologies			
Page 67	Present:	Cll Kunkler, P Deck, D Wilson, C Gale, J Brewin, M Hyslop, D Proto, R Nethercliff, P Oatway, I Thornton, S Colling, S Hepworth, R Dobson, C Hollinsworth, G Ward, T Eyles, C Whistler, M McLean.	Area Board to note.	
	Apologies:	S Drinkwater, D Shaw (Shalbourne)		
	2. Notes of last meeting			
		The minutes of the previous meeting held were agreed at the Pewsey Area Board meeting on the 6 th March 2017. <i>Link can be found at:</i> http://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=177&MId=10260&Ver=4	CATG to note: Minutes accepted as a true record.	
	3. Financial Position			
		The end of year finance sheet for 2016 / 17 was presented by Mark Stansby showing an underspend of £25,438.93 to be carried forward. Pewsey CATG has been awarded a new fund of £12,377 for 2017 / 18. The opening balance for 17 / 18, less previous	Area Board to note.	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		commitments, therefore stands at £25,315.93.		
4.	Top 5 Priority Schemes			
a)	Issues 535 and 5032 C52 Manningford - traffic management measures	Results of Metrocount show an average of 575 vehicle movements per day. Manningford PC believe that once traffic is on the C52 there is little to be done therefore it is best to keep vehicles on the A345.	Highways to review directional signs on A345.	Highways
Page 68	Issue 3676 North Newnton Footway Improvements	The design for Phases 1 and 2 has been completed and drawings were circulated to the group. The estimate now stands at £134,954.66 The estimate includes for a 10 week road closure and safety audits. A 20% contingency has also been included.	Highways to prepare revised costs to undertake Phases 1 and 2 as separate projects. CATG to apply for a Substantial Fund Grant. PC to investigate 106 contribution	Highways Cllr Oatway S Drinkwater PC
	c)	Issue 2721 & 3723 Woodborough 20 mph Zone	Objections to the advertised Traffic Regulation Order have been considered in a Cabinet Member Report. The Cabinet Member has signed this off without any changes. Start date for construction is programmed for 11 th September for a duration of 4 to 5 weeks.	Highways Issue 3723 (Request for footpath provision) to be added to the "Other Priority Schemes" list and be considered as a stand alone project. Highways to consider detail design and costings (if staff resources permit) for next meeting. Detailed drawings of Issue 2721 are 95% complete and will be sent to PC soon.

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

d)	Issue 72 & 3718 Pedestrian access to Pewsey Rail Station	Update on alternative routes from Clls Kunkler and Smith. Little progress made due to land ownership issues.	<i>Review priority of this Issue.at next meeting.</i>	Cllrs Kunkler & Smith
e)	Issue 91 Rushall Elm Row – new footway from Church Lane to Bus Stop	A site meeting has been held. It was accepted that a footway on the East side of Elm Row would be costly to construct due to land retention issues and the presence of a BT pole. Highways now considering a design on the West side.	<i>Hoped that preliminary design drawings will be ready for Rushall PC by end of June</i> <i>Consider at next meeting</i>	Highways CATG
Page 69	Other Priority schemes			
	Issue 3547 C192 Durley – speed limit implementation	Objections received following public consultations. Cabinet Member report has been drafted and is awaiting consideration.	<i>Cabinet Member has published intention to proceed as advertised. Final representations by 9th June.</i> <i>Works order to be prepared by end of June.</i>	Highways
	b)	Issue 3744 C195 Marten – speed limit implementation	No objections from public consultation. Sign installation now complete. Awaiting final account.	<i>Carriageway Roundels could be applied, PC to confirm</i> <i>Invoice to PC.</i>
c)	Issue 4383 Oare – village gates at southern end of village	Update from Highways: Finalising work pack, anticipate installation August.	<i>Construction pack to be issued</i>	Highways

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

d)	<p>Issue 4885</p> <p>Rushall – speed reduction village gates</p>	<p>A site meeting has been held and positions for the gates have been agreed. I have also met our contractor to discuss construction and temporary signals will be necessary to install on the A342 from Chirton direction. No design work has yet been undertaken but our ball park estimate is in the region of £5,000. Highways confirm that this is possible.</p>	<p>Highways to undertake detail design.</p> <p>To recommend to the Area Board the implementation of this project and to allocate £4250 from the CATG budget with a contribution from the PC of £750.</p>	<p>Highways</p> <p>AB</p>
Page 70	<p>Issue 4312</p> <p>Shalbourne – request for 20 mph limit.</p>	<p>A site visit has been made and Highways will assess the 20 mph limit over the full extent of the current 30 mph limit. A series of metrocounts has been ordered to establish current speeds.</p>	<p>Area Board to note.</p>	<p>Highways</p>
6.	<p>New Requests / Issues (Issues can be viewed in full from the Area Board Section on the Wiltshire Council Website)</p>			
a)	<p>Issue 3858</p> <p>Upavon Devizes Road – speeding</p>	<p>Metrocount results show 85 percentile as 41.2 mph. The speed limit is 30 mph and the site therefore qualifies for Community Speed Watch action.</p> <p>PC requested a full Metrocount report and traffic calming measures. Hedges obscuring signs. 1800 vehicles recorded each day over a 7 day period.</p>	<p>To recommended to the Area Board that a Speedwatch scheme is now put in place.</p> <p>Cllr Oatway will assist in the provision of the required information.</p>	<p>PC</p> <p>Cllr Oatway</p>
b)	<p>Issue 4305</p> <p>Ram Alley – HGV issues</p>	<p>Metrocount completed. Unit deployed for 12 days and recorded 2462 vehicles (both directions combined). Number of vehicles with 3 axles = 12. Number of articulated vehicles = 5.</p> <p>This was considered under Freight Management but did not qualify. PC requested signs signs to advise unsuitable for HGVs – ball park estimate from Highways = £400 (for 2 signs).</p>	<p>Highways to undertake detail design.</p> <p>To recommend to the Area Board that signs be installed and to allocate £300 from the CATG budget with a contribution from the PC of</p>	<p>Highways</p> <p>AB</p>

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

			£100.	
c)	Issue 4344 Sharcott Drove – request for speed limit review	Metrocount results show that the 85 th percentile is 32 mph and average speed was recorded at 26.9 mph. Does not qualify for a 30 mph limit due to lack of frontage development.	To recommend to the Area Board that the Issue be closed. PC to inform complainant	AB PC
Page 71	Issue 4423 Hilcott Fourways Corner – request for slippery road / ice signs	Agreed that this is not a CATG matter and that Cllrs Kunkler and Oatway will discuss with Cllr Whitehead. Alton Barnes PC agreed to write to Cllr Whitehead to support the need for some action on this issue.	To recommend to the Area Board that the Issue be closed. Cllr Oatway will persue this item with a view to inclusion on the gritting shedule	AB Cllr Oatway
e)	Issue 4587 Bottlesford – request for 'Unsuitable for HGVs Signs	Submitted 12/04/16 PC request signs to advise unsuitable for HGVs.	Highways to undertake detail design. To recommend to the Area Board that signs be installed and to allocate £300 from the CATG budget with a contribution from the PC of £100.	Highways AB
f)	Issue 4643 Great Bedwyn – Request for access protection markings, Granary Road / Church Street Junction	Submitted 13/05/16 Highways to provide advisory access protection markings to deter parking within the mouth of the junction. Work to be ordered for completion over the summer period.	Highways to action	Mark Stansby

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

g)	<p>Issue 4754</p> <p>Great Bedwyn – speeding on Brook Street</p>	<p>Submitted 12/07/16</p> <p>Speed Limit is currently 30 mph. Metrocount results show that 85 percentile speed is 29.1 mph and does not qualify for Community Speed Watch.</p>	<p><i>To recommend to the Area Board that the Issue be closed.</i></p>	<p>AB</p>
h)	<p>Issue 4763</p> <p>Stanton St Bernard – right of way</p>	<p>Submitted 14/07/16</p> <p>Highways to provide edge of carriageway marking to clearly define right of way. Work to be ordered for completion over the summer period.</p>	<p><i>Highways to action</i></p>	<p>Highways</p>
j)	<p>Issue 4831</p> <p>Oxenwood – Bend by The Hassock property.</p>	<p>Submitted 15/08/16</p> <p>No personal injury collisions recorded in past 3 years</p> <p>Highways have looked at a minor signing improvement scheme consisting of a bend warning sign and chevron. Estimate for this is £593.04.</p> <p>Shalbourne Parish Council to confirm £100 contribution and this work will be carried out.</p>	<p><i>Parish Council to action before the next CATG meeting or this Issue will be closed</i></p>	<p>PC</p>
j)	<p>Issue 4888</p> <p>Milton Lilbourne – speeding in village on B3087</p>	<p>Submitted 19/09/16</p> <p>Metrocount orderd. Road Safety team awaiting deployment of unit.</p>	<p><i>Highways / Road Safety Team to action</i></p>	<p>Highways</p>
k)	<p>Issue 4921</p> <p>Little Salisbury – request for Traffic Calming measures on B3087</p>	<p>Submitted 05/10/16</p> <p>CATG wish to point out to Highway Maintenance that road markings generally throughout Pewsey Community Area are in a very poor state, some being completely worn away and that they URGENTLY require attention.</p>	<p><i>To recommend to the Area Board that the Issue be closed.</i></p> <p><i>Highway Engineer to hasten road marking refurbishment..</i></p>	<p>AB</p> <p>Richard Dobson</p>

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

l)	Issue 4942 B3087 Little Ann – request for 30 mph speed limit extension	New Issue Submitted 17/10/16 The Cabinet Member states that unless there are major changes on the ground then altering the speed limit does not qualify.	To recommend to the Area Board that the Issue be closed. PC to inform complainees.	AB PC
m)	Issue 4997 B3087 High Street, Pewsey – speeding concerns	New Issue Submitted 14/11/16 Does not qualify for any action.	To recommend to the Area Board that the Issue be closed.	AB
o)	Issue 5105 Rushall C351 Pewsey Road – speeding	New Issue Submitted 19/01/17 Metrocount forms not submitted to Road Safety Team.	PC to follow up.	PC
o)	Issue 5281 A345 Manningford – request for pedestrian warning signs	New Issue Submitted 06/04/17 Supported by Parish Council. Cllr Oatway explained reasons for this request. Possibility that a walkway might be established will be investigated by parish council who will report back.	PC to follow up.	PC
p)	Issue 5289 B3087 Littleworth – request for village nameplates	New Issue Submitted 13/04/17 Supported by Parish Council. Confirmed that it is directional signs that are required	Site meeting recommended	Cll Oatway & Highways
q)	Issue 5306 A342 Chirton – speeding	New Issue Submitted 21/04/17 - Supported by Parish Council. Speed limit currently is 40 mph. Metrocount results show that 85 percentile speed is 34.2mph and does not qualify for	To recommend to the Area Board that the Issue be closed.	AB

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		Community Speed Watch.		
r)	Issue 5347 (linked to 4587) Bottlesford – request for 7.5t Weight Limit	New Issue Submitted 09/05/17 See Issue 4587 above		
s) Page 74	Issue 5407 Great Bedwyn – Parking and Traffic Issues	New Issue Submitted 04/06/17 - Supported by Parish Council The PC representative explained the problems of excess traffic and no spare parking in Great Bedwyn and that a report is pending.	<i>It was considered that this whole subject is not a CATG matter although there may be facets where CATG may be able to assist and it was therefore recommended that the report is copied to CATG when completed.</i> <i>Area Board to note.</i>	PC AB
7.	Other items			
a)	The canal bridge at New Mill is considered unsafe.	Highways Engineer to arrange inspection and report back	Richard Dobson	Highways

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

b)				
8.	Date of Next Meeting: 23rd August 2017, Pewsey Parish Council Office, at 1400			

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Pewsey Community Area Transport Group

Highways Officer – Mark Stansby

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Pewsey Area Board.

If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Pewsey Area Board will have a remaining Highways funding balance of **£20,465.93**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

7. Recommendations to Pewsey Area Board

To close the following Issues:

- 4344
- 4423
- 4754
- 4921
- 4942
- 5306

To add Issue 3723 Woodborough Footway to the list of Priority Schemes for consideration as a stand alone project.

To allocate a sum of £4250 against Issue 4885 Rushall for installation of White gates.

To add Issue 4305 Ram Alley and Issues 4587 and 5347 Bottlesford to the list of Priority Schemes and to allocate a sum of £300.00 for each site for Unsuitable for HGV signs.